



**MEMORANDUM**

Agenda Item No. 8(N) (1)

**TO:** Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

**DATE:** May 1, 2012

**FROM:** R. A. Cuevas, Jr.  
County Attorney

**SUBJECT:** Resolution waiving residency  
requirement of Section 2-11.38,  
Code of Miami-Dade County to  
appoint Dorothy Brown-Alfaro  
to the Community Small Business  
Enterprise Advisory Board

The accompanying resolution was prepared by the Sustainability, Planning & Economic Enhancement Department and placed on the agenda at the request of Prime Sponsor Commissioner Barbara J. Jordan.

A handwritten signature in black ink, appearing to read "RAC-3", is written over a horizontal line.

R. A. Cuevas, Jr.  
County Attorney

RAC/cp

Date: May 1, 2012

# Memorandum



To: Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

From: Carlos A. Gimenez  
Mayor

Subject: Resolution authorizing a waiver of Miami-Dade County residency requirement and authorizing appointment of Dorothy Brown-Alfaro to the Community Small Business Enterprise Advisory Board

## Recommendation

It is recommended that the Board of County Commissioners (Board) approve the attached resolution waiving the residency requirement of §2-11.38 of the Code of Miami-Dade County and authorize the appointment of Ms. Dorothy Brown-Alfaro to the Community Small Business Enterprise (CSBE) Advisory Board.

## Scope

The impact of the proposed ordinance is countywide in nature.

## Fiscal Impact/Funding Source

There is no fiscal impact associated with this action.

## Track Record/Monitor

The Sustainability, Planning and Economic Enhancement Department is responsible for administering this program and staffing its Board.

## Background

The CSBE Ordinance established a 15 member Advisory Board which included membership appointments by 12 specific industry organizations. Two of the 12 organizations that recommend appointees no longer have active corporations in the State of Florida; specifically, the Association of Women Architects and Engineers and the Black Business Association. Two of the appointing organizations – the Air Conditioning and Refrigeration Association, Inc., and the Association of Black Architects and Engineers, do not exist in State of Florida corporate records. The CSBE Advisory Board recommended the aforementioned organizations be replaced with the BAC Funding Corporation, the Miami-Dade Chamber of Commerce and the National Association of Black Women in Construction. Additionally, Commissioner Barbara Jordan requested the Community Small Business Enterprise Association be included on the Advisory Board. These recommendations were approved by the Board on May 3, 2011.

Ms. Brown-Alfaro was recommended by the Community Small Business Enterprise Association as their appointment to the CSBE Advisory Board. Ms. Brown-Alfaro is an officer in the Community Small Business Enterprise Association and is a business owner of a small business certified with Miami-Dade County. Although Ms. Brown-Alfaro resides outside of Miami-Dade County, her business is located in District 2. The Code of Miami-Dade County, §2-11.38, requires that appointees to County Boards be residents of Miami-Dade County; therefore, the Board must waive this requirement for the appointment.

  
Deputy Mayor



# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

**DATE:** May 1, 2012

**FROM:** R. A. Cuevas, Jr.  
County Attorney

**SUBJECT:** Agenda Item No. 8(N)(1)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Ordinance creating a new board requires detailed County Manager's report for public hearing
- ☐ No committee review
- ☒ Applicable legislation requires more than a majority vote (i.e., 2/3's ☒, 3/5's ☐, unanimous ☐) to approve
- ☐ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 8(N) (1)  
5-1-12

RESOLUTION NO. \_\_\_\_\_

RESOLUTION WAIVING RESIDENCY REQUIREMENT OF  
SECTION 2-11.38, CODE OF MIAMI-DADE COUNTY TO  
APPOINT DOROTHY BROWN-ALFARO TO THE  
COMMUNITY SMALL BUSINESS ENTERPRISE ADVISORY  
BOARD

**WHEREAS**, Dorothy Brown-Alfaro maintains significant alliance to Miami-Dade County through her membership in the Community Small Business Enterprise Association, an advocate organization that promotes the growth of Miami-Dade County small businesses; and

**WHEREAS**, Dorothy Brown-Alfaro owns and operates a small business in District 2 within Miami-Dade County (the "County"), but is a resident of Broward County; and

**WHEREAS**, Dorothy Brown-Alfaro's dedication, service and professional experience would significantly contribute to Miami-Dade County's Community Small Business Enterprise ("CSBE") Advisory Board; and

**WHEREAS**, Section 2-11.38 of the Code of Miami-Dade County (the "Code") requires that "[a]ll members of County boards shall be permanent residents and electors of Miami-Dade County unless the Board of County Commissioners by two-thirds vote of its membership, waives this requirement"; and

**WHEREAS**, notwithstanding her residency in Broward County, Ms. Brown-Alfaro would be an asset to the CSBE Advisory Board,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that the Board waives the residency requirement of section 2-11.38 of the Code by a two-thirds (2/3s) vote, and appoints Dorothy Brown-Alfaro to the CSBE Advisory Board.

The foregoing resolution was offered by Commissioner ,  
who moved its adoption. The motion was seconded by Commissioner  
and upon being put to a vote, the vote was as follows:

Joe A. Martinez, Chairman	
Audrey M. Edmonson, Vice Chairwoman	
Bruno A. Barreiro	Lynda Bell
Esteban L. Bovo, Jr.	Jose "Pepe" Diaz
Sally A. Heyman	Barbara J. Jordan
Jean Monestime	Dennis C. Moss
Rebeca Sosa	Sen. Javier D. Souto
Xavier L. Suarez	

The Chairperson thereupon declared the resolution duly passed and adopted this 1<sup>st</sup> day of May, 2012. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.

dsh

David Stephen Hope

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**Board of Directors:**

**President:**  
Ismail Rashid  
Rashid's Ent. Unltd. Inc.

**Vice-President:**  
Sam Sami  
AARVA  
Construction & Design, Inc.

**2nd Vice-President:**  
Jose Antonio Gonzalez  
S.P.E.R. Construction LLC

**Secretary:**  
Glenn Mirabal  
Primary Construction &  
Management Team, LLC

**Assistant Secretary:**  
Mahmoud Reza Haffadallah  
Florida Construction &  
Engineering Inc.

**Treasurer:**  
Dorothy Brown-Alfaro  
Jader International Corp.

**Assistant Treasurer:**  
Manny Meniez  
Unlimited Roofing Services, Inc.

**Parliamentarian:**  
K.N.A. Rashid  
Rashid's Ent. Unltd. Inc.



March 19, 2012

CSBE Advisory Board  
C/O Small Business Department  
Miami-Dade County  
111 NW 1 Street, 19th Floor  
Miami, FL 33128

Dear Madam/Sir:

Please be advised that the Board of Directors of CSBE Association Inc. has voted to have Dorothy Brown-Alfaro to represent CSBE Association Inc on the Miami-Dade County CSBE Advisory Board.

Ms. Brown-Alfaro is a founding member of CSBE Association Inc. She holds the position of treasurer of the organization and serves as our public relations manager.

Although Ms. Brown-Alfaro is not a resident of Miami-Dade County, her business is located in Miami-Dade County, which is what the requirement to be a Miami-Dade County certified CSBE is. CSBE Association Inc. is requesting an exemption from the Miami-Dade residency requirement for Ms. Brown-Alfaro. It is not a requirement to become a Miami-Dade County certified CSBE and, therefore, we believe, should not be a requirement for her to become a representative for CSBE companies on the Miami-Dade County CSBE Advisory Board. She more than meets all the requirements to be a Miami-Dade County certified CSBE and is more than qualified to serve on the Advisory Board. We believe that she would be a great asset to the board and help breathe new life into this very important component of the CSBE Ordinance.

Please do not this one-size-supposed-to-fit-all requirement be allowed to keep this potential great addition to the Miami-Dade County CSBE Advisory Board from serving. She is ready, willing and able to serve and should be allowed to do so.

Sincerely,

  
Ismail Rashid, President  
CSBE Association Inc.

7657 NW 50th Street  
Miami, Florida 33166  
PH: 786-402-5285  
FX: 305-576-8800  
E-mail:  
CSBEAssociationInc@gmail.com

## RESUME

Dorothy Brown-Alfaro

Direct: 786-486-2377

Fax: 954-450-3402

EMAIL:DORCOR@BBLLSOUTH.NET

DOROTHY ELECTRICAL RESUME-CAT

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### **EDUCATION:**

#### **UNIVERSITY OF MIAMI**

Bachelor of Science, Electrical Engineering- May 5, 1981

Master of Science, Industrial Engineering- December 15, 1999

Master of Business Administration- December 15, 1999

### **LICENSES HELD:**

State Licensed Electrical Contractor

State Licensed Realtor Broker

State Licensed Mortgage Broker

State Licensed CAM

### **OTHER TRAINING:**

A+ Certification- September 11, 2003

Fluent in Spanish

### **CERTIFICATION:**

CBE, CSBE, DBE, SBE, SECTION 3, M/WBE, BASA, FASA,

QC MANAGER, ADVANCED WORK ZONE TRAFFIC

CONTROL, ECI LEVEL I AND LEVEL II

### **EXPERIENCE:**

#### **JADOR INTERNATIONAL CORPORATION**

1994-current

- Over thirty-five years in electrical industry and as President of Jador International Corp for sixteen years. Managed installation in lighting, power (120/240V, 120/208V, 277/480V, 3PH systems, data and voice installation.
- Negotiated and Prepared lighting, power, data, and voice Contracts for commercial, industrial, and residential.
- Prepared and Reviewed Electrical Contracts
- Prepared Bid Proposals, RFQs and RFPs
- Prepared Estimates from Electrical Drawings and Specifications
- Coordinated and Supervised Crews for lighting, power data and voice projects.
- Installed and Configured Windows 2000 Professional, Windows 2000 Server, Windows NT, Windows Vista, Windows XP, 98, and Windows 95 Operating Systems
- Installed and Configured One Write Plus, Quicken, and DacEasy Accounting software.
- Installed and Configured Microsoft Excel, Word, Works, and Outlook
- Configured Active Directory Service for Windows 2000 Server, Configured Network for TCP/IP, NetBios, UDP, ICMP, IPX/SPX, Domain Name Service (DNS), Domain Controller (DC), Dynamic Host Configuration Protocol (DHCP) for Windows 2000 Servers.
- Setup clients, and work groups
- Installed and Terminated copper UTP and STP media, CAT 5, CAT 6, and higher
- Installed and Terminated Fiber Optic Cable Media
- Installed Routers and Hubs for LAN/WAN
- Liaison between Jador and Government Agencies and Private Sector

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**RESUME**

**EXPERIENCE:**

**JADOR INTERNATIONAL CORPORATION**

1994 to current

- Installation Security Cameras, internet protocol cameras
- Data and voice system installation
- Fire Alarm system installation
- Outdoor, parking, site, street, interior lighting installation
- Installation of Burglar Alarm Systems
- Installation of Building Automation Systems
- Installation of Traffic Signalization
- Installation of lighting protection system
- Installation of grounding and bonding system
- Installation of overhead and underground distribution systems.
- Installation of electrical wiring for residential, commercial, and industrial, and government.
- Installation of disconnect switches, panel boards, and switch boards
- Installation of concrete encased duct banks for electrical and communication systems.

**FLORIDA POWER AND LIGHT COMPANY**

1981-1993

- Electrical Engineer and Major Account Manager for over thirteen years
- Quality Improvement Team Leader
- Coordinated the Lighting, Chiller, and HVAC Retrofit Program for Large End Users for Commercial and Governmental Customers
- Engineered and Designed the Distribution Systems for Residential Subdivisions, High Rise Buildings, and Industrial Parks for 120/240V, 120/208V, 277/480V, 3PH
- Engineered and Designed Transformer Mats and Vaults for Commercial and Industrial Customers, 120/240V, 120/208V, and 277/480 V, 3PH
- Coordinated and Developed FP&L Interconnection Standards for Large and Small Qualifying Facilities
- Coordinated the Interconnection to FPL's Grid System
- Negotiated Power Purchase and Interconnection Contracts
- Performed Rate Analysis for Large End Users
- Trained customers, executives and employees on SST/ISST Rates throughout FP&L service territory.
- Engineered and coordinated the installation of electrical overhead and underground distribution systems.

**PROFESSIONAL MEMBERSHIP ACTIVITIES:**

- Senior Past-President, Miami Section Institute of Electrical and Electronics Engineers (IEEE)
- Member of National Fire Protection Association (NFPA)
- Member of ABC Contractor Florida East Coast
- Founding member, Board Member and Treasurer of CSBE Association, Inc.
- President of National Association Black Women in Construction (NABWIC)

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